

**Liberty Township Regular Meeting Minutes  
November 13, 2024  
Liberty Township Hall  
7478 N 41 Rd, PO Box 334  
Manton MI 49663**

The meeting was called to order at ~~6:00~~ 6:30 pm by Supervisor Monroe.

Present: Supervisor Beverly Monroe, Treasurer Cynthia Deibert, Clerk Amanda Kimbel-Sparks, Trustee/FOIA Coordinator Joe Hurlburt, Trustee Jim Heady

Absent: None

**Agenda:** A motion to approve Agenda with correction adding Discuss purchase of camera for livestreaming meetings, under New Business add Goals made by Hurlburt 2<sup>nd</sup> by Deibert. All in favor.

**Guest Speaker:** None.

**Minutes:**

Motion made by Hurlburt, 2<sup>nd</sup> by Heady to approve October 9, 2024, minutes with Monroe's added edits (see attached).  
4 yay, Kimbel-Sparks Nay

**Expense Report**

- Bills presented at meeting.
  - Bauckham, Thall, Seeber, Kaufman \$50.00
  - Municipal Underwriters \$6030.00
  - Election Source \$545.00
- Motion to approve expenses and paying monthly bills to include three presented at the meeting made by Hurlburt, second by Heady. Roll Call: Deibert yes, Kimbel-Sparks yes; Monroe Yes; Hurlburt Yes; Heady, yes.

**FOIA Coordinator Report:**

- Hurlburt gave a verbal report. FOIA request with attorney, still waiting for a reply from the attorney. No court filings have been made against the township. The FOIA coordinator ~~refused to~~ DID NOT answer questions BECAUSE IT IS STILL WITH THE ATTORNEY.

**Clerk's Report**

- Verbal report

**Treasurer's Report:**

- Written and Verbal
- Motion to move the remaining ARPA funds from Mercantile Bank money market account to Huntington Bank General checking account made by Kimbel-Sparks, 2<sup>nd</sup> by Monroe. Roll Call: Deibert, yes; Heady, yes; Monroe, Yes; Hurlburt, Yes. Kimbel-Sparks, Yes.
- Motion to move \$10,000.00 from Huntington Bank General checking account to Mercantile Bank money market account x1954 made by Deibert, 2<sup>nd</sup> by Monroe. Roll Call: Deibert, yes; Heady, yes; Monroe, Yes; Hurlburt, Yes. Kimbel-Sparks, Yes.

**Hall Manager Report:**

- Verbal report. 2 parties in November and 4 scheduled for December.
- Motion by Hurlburt, 2<sup>nd</sup> by Deibert to approve Mabel's wages presented at the meeting. Roll Call: Deibert, yes; Heady, yes; Monroe, Yes; Hurlburt, Yes. Kimbel-Sparks, No.

**Sexton Report:** Not present.

- Lee Deibert reported one grave waiting to be dug and one headstone to be placed in the spring.

**Assessor:** Not present

**Correspondence:**

- Motion to send board members and Supervisor elect to New Officials Training in Thompsonville made by Hurlburt, 2<sup>nd</sup> by Heady. Roll Call: Deibert, yes; Heady, yes; Monroe, Yes; Hurlburt, Yes. Kimbel-Sparks, Yes.
- Motion to approve renewal of the online subscription package, Plus Package, from the MTA for \$1000.00. Roll Call: Deibert, yes; Heady, yes; Monroe, Yes; Hurlburt, Yes. Kimbel-Sparks, Yes.

**Public comment:** One member of the public spoke.

**Old Business:**

- Handout: Goals

**New Business:**

- Motion to for deputy, and there's only the treasurer's deputy, the Supervisor Deputy and the clerk's deputy, for that deputy to be paid effective in December 2024, made by Hurlburt, 2<sup>nd</sup> by Monroe. No vote taken.
- Motion for a deputy to be paid, they must be present at the board meetings by Hurlburt, 2<sup>nd</sup> by Monroe. Roll Call: Monroe, yes; Deibert, yes; Kimbel-Sparks, No; Hurlburt, yes; Heady, yes.
- Contract for Ladies Aid presented from July 2013.
- Discussion on purchasing a camera for livestreaming board meetings.
- No motion to amend the budget with the supervisor's edits.

**Ongoing Business:**

- Motion to pay Mabel Barnes' timesheet and pay Beverly Monroe's expenses made by Hurlburt, 2<sup>nd</sup> by Heady. Roll Call: Kimbel-Sparks, No; Deibert, Yes; Monroe, Yes; Hurlburt, Yes; Heady, Yes.
- Treasurer Deibert mentioned that they have discovered a Liberty Cemetery website. The board agreed to research.
- Motion made by Hurlburt to send the clerk to the MAMC Master's Academy in Mt. Pleasant for no more than \$1500.00, 2<sup>nd</sup> by Kimbel-Sparks. No vote was called for. Hurlburt denied Kimbel-Sparks the right to second a motion that involved the clerk, then he rescinded his motion. No vote was called for.

**Public Comment:** One member of the public spoke.

**Adjourn:**

Motion to adjourn at 8:26 made by Kimbel-Sparks, 2<sup>nd</sup> by Heady. Monroe refused to call for a vote.

**Board Public Comment:** Monroe refused to accept the motion for adjournment due to her needing time to give her speech.

Motion to adjourn again at 8:37pm made by Kimbel-Sparks, 2<sup>nd</sup> by Heady. All in favor.

Minutes prepared by Amanda Kimbel-Sparks, Clerk