

LIBERTY Township Regular Meeting Minutes
May 8, 2024, 6:30 pm
Liberty Township Hall 7478 N 41 Rd
Manton, MI 49663

The Meeting was called to order by Supervisor Monroe at 6:30 pm. The Pledge of Allegiance was recited.

Roll Call: Present were Treasurer Deibert, Trustee Hurlburt, Trustee Heady and, Supervisor Monroe. Attendees were Marj and Bill Bogart and Hall Manager/Deputy Supervisor Mabel Barnes. Clerk Kimbel-Sparks was not present and Deputy Clerk McCane-Clark was also not present.

Agenda: Motion to approve the agenda with the addition of Audit and Assessor bills (Treasurer), Sewer line bid and WJPC (Supervisor) made by Trustee Hurlburt with second by Trustee Heady, approved by voice vote.

Minutes: Minutes from April 10, 2024, regular Board meeting approved with correction of Clerk's name to Kimbel-Sparks and Trustee Deibert changed to TREASURER Deibert. Motion to approve made by Trustee Hurlburt and seconded by Treasurer Deibert, approved.

Review of Bills and Approval: Checks were not presented. Bills were previously emailed to Board members. Bills corresponding to check numbers 6535, 6536, 6537, 6538, 6539, and 6541 were approved per motion by Trustee Hurlburt, seconded by Trustee Heady by roll call vote; Treasurer Deibert "yes", Trustee Hurlburt "yes", Trustee Heady "yes", Supervisor Monroe "yes". Checks numbered 6519, 6520 and 6521 are approved but not paid. Motion to approve made by Trustee Hurlburt, seconded by Treasurer Deibert, roll call vote; Supervisor Monroe "yes", Trustee Heady "yes", Trustee Hurlburt "yes", Treasurer Deibert "yes", motion passed.

Reports: No FOIA report, No Clerk report. Treasurer report; UHY Audit is currently scheduled for June 10 and 11, if not, then it will be in August. Clerk and Treasurer will be given packets. Supervisor would like a few minutes with the auditor. Our Assessor, Joel Bremer, will submit a bill for \$50.00 for each Land Divisions that he does. Motion to approve made by Trustee Hurlburt, second by Treasurer Deibert; roll call vote Trustee Heady "yes", Treasurer Deibert "yes", Supervisor Monroe "yes", Trustee Hurlburt "yes". Treasurer's report Approved by unanimous voice vote. Hall Manager said rentals were slow, would like to power wash the vinyl handrail. Sexton had no report on replacing cemetery water lines, submitted a quote for a 10 yard load of black dirt, spreading the dirt and seeding. Total quote \$620; motion to accept quote from O'Dell Outdoor Services for \$620 to be taken from the ARPA fund made by Trustee Hurlburt, second by Trustee Heady; roll call vote Trustee Hurlburt "yes", Treasurer Deibert "yes", Trustee Heady "yes" and Supervisor Monroe "yes", motion passed .

Correspondence: Trustee Hurlburt explained that the previously approved Liquor License Application, the verification from Joe Porterfield from County Equalization and the corrected application is all that is needed for Manton Trails to send in their application. He apologized for the previous unnecessary attempt to get the corrected application signed. Hazardous Waste can be dropped off on Saturday at the Water Treatment plant in Cadillac. There are three organizations wanting to serve as the EMS supplier for Liberty Township, Manton City, Cedar Creek Township, Colfax Township and Greenwood Township. A meeting of the three organizations, the public and all public Boards is proposed for June.

Public Comment: None

Old Business: Memorial Day celebration is set to go, Cynthia or Lee will be MC. A Proposal was received from Hutchinson Septic and Excavating, Inc. to connect the sink water to the existing septic system for a total amount of \$2,475.00, half is due with signed agreement and the other half when project is finished. Motion to approve the proposed septic agreement made by Trustee Hurlburt, seconded by Treasurer Deibert; roll call vote; Trustee Hurlburt “yes”, Treasurer Deibert “yes”, Supervisor Monroe “yes”, and Trustee Heady “yes”. Board is wanting to know if the application for election expenditures reimbursements has been submitted. Board also wants to have access to the old copy machine, the camera equipment and cleaning materials at the hall that belong to the Township and should be available to all Board members. Motion made by Trustee Hurlburt, seconded by Trustee Heady, unanimously approved by voice vote.

New Business: We need to get a surveillance system and Networking Butler has withdrawn from the job. A quote from Blutech was presented for a total of \$3,151 with includes equipment and installation without remote access. It requires an electrical plug to be installed in the closet. A check for half must be sent with a signed agreement and the remainder due at completion. Motion to approve the proposal from Blutech made by Treasurer Deibert, seconded by Trustee Hurlburt, approved by roll call vote; Treasurer Deibert “yes”, Trustee Heady “yes”, Trustee Hurlburt “yes” and Supervisor Monroe “yes”. Email will be sent to the Clerk to request checks for Hutchinsons and Blutech. A slightly used handicapped compliant toilet is available to replace the poorly functioning one currently at the hall. A price will be acquired. Supervisor asked for approval to get the handrails at the front of the hall repaired. Trustee Hurlburt motioned to get the handrails repaired up to the amount of \$800.00 and take the money from the ARPA fund. Motion seconded by Treasurer Deibert. Approved by roll call vote; Trustee Hurlburt “yes”, Treasurer Deibert “yes”, Trustee Heady “yes”, Supervisor Monroe “yes”. Trustee Hurlburt made a motion to NOT accept Clerk’s emailed proposal to change the handling of intradepartmental documents, seconded by Supervisor Monroe, unanimously approved by voice vote.

Ongoing Business: Add WJPC short term rental changes to the ordinance

Adjournment: Motion by Trustee Heady, seconded by Trustee Hurlburt, and adjourned by Supervisor Monroe.

Public Comment: None. Trustee Hurlburt asked to have Board Comments added.

Clerk Kimbel-Sparks not present, Deputy Clerk McCane-Clark not present.

Minutes submitted by Supervisor Monroe