

Liberty Township Regular Meeting Minutes
July 10, 2024
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663

The meeting was called to order at 6:31 pm by Supervisor Monroe.

Present: Supervisor Beverly Monroe, Treasurer Cynthia Deibert, Clerk Amanda Kimbel-Sparks, Trustee/FOIA Coordinator Joe Hurlburt,

Absent: Trustee Jim Heady

Employees Present: Deputy Treasurer Lee Deibert, Deputy Supervisor/Hall Manager Mabel Barnes,

Employees Absent: Deputy Clerk Tanja McCane Clark, Sexton O'Dell Outdoor Services

Agenda: A motion to approve Agenda with correction of removing "New Copy Machine" from Old Business and moving to New Business and removing "Audit" made by, Kimbel-Sparks, 2nd by Hurlburt. 3 yay, Kimbel-Sparks Nay

Guest Speaker: Jason Gregory, of Bluetech to demonstrate security monitor use

Minutes:

- Motion to approve June 12, 2024, Regular meeting minutes with correction addendum presented by Monroe made by Monroe, 2nd by Deibert. 3 yes, Kimbel-Sparks no

Expense Report

- Motion to approve expenses and pay bills to include correction to Consumers Energy bill to \$145.59 by Kimbel-Sparks, second by Hurlburt Roll Call: Deibert yes, Kimbel-Sparks yes; Monroe Yes; Hurlburt Yes.
- Bills presented at meeting
 - CryptKeeper Software, TGBTOM.com \$120.00
 - USPS Postage for Treasurer \$408.00
 - Mabel Barnes timesheet 3.5 hours
- Motion to approve bills presented at the meeting by Hurlburt, seconded by Deibert. Roll Call: Deibert yes, Kimbel-Sparks yes; Monroe Yes; Hurlburt Yes.

New Bill: Electric plug. Eric Westbrook has not provided an invoice to date.

FOIA Coordinator Report: None

Clerk's Report

- Verbal report
- Presented communication from Mike Cool, UHY, reconfirming a need for two signatures on all checks excluding the tax account held at Forest Area Federal Credit Union. Currently the Treasurer has a checkbook for Mercantile bank requiring only her signature.
- Public Accuracy Test is scheduled for Friday, July 12 at 2:00pm.

Treasurer's Report:

- Written and Verbal
- Motion to approve Treasurer's report made by Monroe, 2nd by Hurlburt. 3 yay, Kimbel-Sparks Nay

Hall Manager Report:

- Mentioned 3 rentals in June and a rental on August 4.

Sexton Report: Not present.

- Report given by Monroe who will get irrigation quotes and have the dumpster emptied. Deibert reported that Cryptkeeper software cost doubled to \$120 per year and Hurlburt also reported.
- Motion to buy back lot 90 from Nancy Sargent for \$150.00 made by Hurlburt, 2nd by Monroe. Roll Call: Deibert yes, Kimbel-Sparks yes; Monroe Yes; Hurlburt Yes.

Assessor: None

Correspondence: Unfinished Business: (New, Old and in-progress)

- Motion by Hurlburt, 2nd by Deibert to not sign Ordinance presented by Wexford Joint Planning Commission. 3 Yay, Monroe Nay

- Monroe reported again that Chris Grobbel of WJPC has training available through a grant for Blight Ordinances. Hurlburt recommended reaching out to Robert Hall of Lake Township, Missaukee County for their Blight Ordinance.

Public comment: Member recommended surveillance signs for the property and another member suggested Live Streaming the meetings.

Old Business:

- **Election Reimbursement** – Kimbel-Sparks to research reimbursement for elections.
- **Budget** – Monroe asked for a current Profit Loss Statement
- **Policy updates:** -Monroe asked any board members to bring any policies they would like to incorporate to her.
- **Websites** – Kimbel-Sparks recommended reaching out to Allpro out of Lake City for website development.

Public Comment: None

Adjourn:

- Motion by Deibert and 2nd by Hurlburt to Adjourn. All in favor. The meeting was adjourned at 8:06 pm.

Minutes prepared by Amanda Kimbel-Sparks, Clerk